

EAST CLAYDON PARISH COUNCIL

**Minutes of the meeting of East Claydon Parish Council
Held in East Claydon Village Hall
At 8pm on Thursday 15 March 2018**

Those Present: Councillors Peter Wright (Chair), Martin Paul (MP), Paul Lupton (PL) Gary Baldwin (GB), Martin Hughes (MH), Wayne Marks (WM) and Colin Kitchen (CK)

Also present: Carole Jackman (Clerk) and 6 members of the public

OPEN FORUM: Nothing was raised.

Action

1. **Apologies:** CC Angela Macpherson and DC John Chilvers.

2. **Declarations of Interest:** None.

3. **Minutes of the Meeting held on Thursday 15 February 2018**

The minutes of the meeting held on Thursday 15 February 2018 were approved by those Councillors present and signed by the Chairman as a true record.

4. **Matters Arising:**

4.1 **Music in Quiet Places**

Cllr MP confirmed that Music in Quiet Places will be held in the Church on SATURDAY 5TH MAY 7.30pm. He also confirmed that there would be Music for Flute, Viola and Harp with works by Debussy and other features will be:

- Preconcert walk round village from the church at 6.30pm
- Tickets £10 on the door or in advanced from
Elspeth O'Halloran Tel 712588
Esther Turnbull Tel 712127
Martin Paul Tel 713204
- Refreshments during interval

4.2 **Defibrillator**

Cllr MP confirmed that the new batteries fitted to the defibrillator had been tested.

4.3 **Emergency Telephone System**

Cllr MP confirmed that he had tested the telephone system with just one volunteer remaining to be tested.

Action: Cllr MP to test system with remaining volunteer.

Cllr MP

4.4 **Verney Farm Exit**

The exit from Verney Farm Close onto Sandhill Road was still a cause for concern as Transport for Bucks (TfB) had been unable to help with a solution.

5. **NEW COUNCILLOR**

Colin Kitchen's co-option onto the Council was confirmed.

6. **Planning**

6.1 **Applications**

18/00789/APP - 18/00790/ALB : 23 Botyl Road Botolph Claydon Buckinghamshire MK18 2LP

Replace existing stairs, new access into living room, create double fronted fire place, new side porch, garage conversion with new glass link and roof glazing.

Council decision: No objection.

Action: Clerk to inform AVDC

Clerk

6.2 Claydon Estate

Cllr PW reported that following an article in The Times on 4 March headed "Garden Town and Express Way to Sprout up in Oxbridge Corridor" and a report that Urban&Civic had declared an interest in land around the Claydon Estate, he had accepted an invitation from Nicholas Verney (NV), Claydon Estate, to attend a meeting on Monday 19 March with Councillors from other parishes to discuss NV's thoughts and to hear the views of others.

7. Playground

Cllr GB confirmed that currently there are no maintenance issues and that the Annual RoSPA Inspection would take place in May or June. It was noted that the new company is slightly cheaper than the company previously used.

8. Village Speed Watch

Sentinel Camera: Cllr WM informed Council that the Sentinel camera has been ordered and showed the level of detail available. It was noted that it complies with the Data Protection legislation. It was suggested that the Speed Watch team is re-generated.

It was noted that the MVAS is still in operation.

Action: Clerk to add to the Asset Register and confirm that it is added to the Parish Council's insurance

Clerk

9. Roads and Pathways

Pot Holes

The pot hole in Granborough Road still had not been repaired.

Action: Clerk to follow up with TfB

Clerk

10. Grass / Tree / Hedge cutting

Grass Cutting Contract

The grass cutting contract with RTM had been renewed and the price had remained the same as last year. RTM had issued its programme for 2018.

11. Bucks County Council (BCC) / Aylesbury Vale District Council (AVDC)

11.1 BCC|AVDC Streamlining Local Government

It was noted that Secretary of State for Housing, Communities and Local Government (MHCLG), Sajid Javid, has now announced that he is 'minded to' implement, subject to Parliamentary approval and further discussions, the locally-led proposal to replace the existing five councils across Buckinghamshire with a single council for the area. Martin Tett, Leader of Buckinghamshire County Council, and Neil Blake, Leader of Aylesbury Vale District Council have both issued their own statements following this announcement. Comments and observations must be made by 25 May 2018.

Action: Chair to draft a response objecting to this proposal and stating our preference for two unitary authorities.

Chair

12. Finance and Accounts

12.1 **Finance Report:** Clerk presented the finance report which was approved by Council. The following payments and receipts were noted:

RECEIPTS AND PAYMENTS SINCE MEETING ON 15 FEBRUARY 2018					
Date	Supplier	Ref.	Receipt	Payment	Comments
23/02/2018	FCC	153		10,750.00	WREN FCC Fund contribution
10/03/2018	Unipar Services LLP	153a		3,590.40	Inv 24056: Sentinel camera system
26/02/2018	Stretton Services	154		45.00	Inv 918: Hosting 7 Mar-6 June 2018
10/03/2018	RTM	154a		379.99	Inv PIB000056: devolved services grass cutting
10/03/2018	Bucks Best Kept Village	155		25.00	Best kept village competition entry form
15/03/2018	C Jackman			461.54	Clerk salary Jan-March
15/03/2018	HMRC			115.20	Clerk PAYE Jan-March
15/03/2018	C Jackman			32.56	C Jackman: Clerk stationery / postage

12.2 Appointment of Internal Auditor

A letter of thanks is to be sent to the out-going internal auditor.

Action: Clerk to write letter

Clerk

12.3 S106 Funding

It was noted that payment of the S106 funding needs to be put in place.

Action: Clerk to liaise with AVDC

Clerk

13. Village Hall redevelopment

13.1 Public Consultation

Chair explained that a meeting had taken place, prior to the Parish Council meeting, with interested stakeholders (VH committee, Mushroom Club, Womens Institute). This meeting was to inform them what the Parish Council had achieved so far and to familiarise them with what was required with future fund raising and desired improvements required.

It was noted that the VH and Mushroom Club both have their ideas of what is required and that the School Headmistress is keen to use the hall more often.

It was agreed to go ahead with a Public Consultation on 11 April to get as much community support as possible.

13.2 Electrical Testing

Councillors unanimously approved to go ahead with the electrical testing at a cost of between £800 and £1200.

13.3 Project sub-committee

It was unanimously agreed that those on the project subcommittee can make decisions regarding quotations and changes to specifications without reference back to the full Parish Council.

14. Data Protection

The GDPR workshop at AVDC, which Clerk had been due to attend, was postponed due to bad weather and will now be held in April.

15. Litter Pick

It was agreed to go ahead with the litter pick although no volunteers had so far come forward. A resident present had a box of litter pickers and some hi-viz jackets. AVDC will collect the rubbish on completion of the litter pick. It was agreed that the litter pick would be postponed if the weather was bad.

Action: Clerk to liaise with AVDC

Clerk

16. Best Kept Village Competition

It was agreed that a 'plan of action' was required before the inspection.

A new site for the salt bin would be preferable, but it was not clear where this could be. Cllr MP reported that the crocuses were looking good.

Action: Cllr MH to check on a possible new location for the salt bin

Cllr MH

17. General Correspondence

Correspondence had been circulated to Councillors by email (See appendix 1).

18. Any Other Business

18.1 Break-ins

Cllr MW reported that there had recently been some break-ins and it was suggested that the Neighbourhood Watch should be resurrected.

19. Date of Next Meeting

The next Parish Council Meeting will be held in the Village Hall at 8pm on Thursday 19 April 2018.

Meeting closed at 8.55pm

DRAFT

APPENDIX 1

General Correspondence Received

	AVDC	From	Subject
i.	14 Mar	Leader Neil Blake	FW: Modernising Local Government decision
ii.	14 Mar	DC John Chilver	Meeting apologies Apologies
iii.	9 Mar	Planning Policy Manager	Vale of Aylesbury Local Plan - Regulation 22: Submission of documents and information to the Secretary of State
iv.	2 Mar	The Street Cleansing and Horticulture team	Service Level Agreement - Dog Waste Service
v.	1 Mar	Electoral Services	Alterations to the electoral register
vi.	27 Mar	Grants and Voluntary Sector Support Officer	Fwd: Funding to help regenerate historic buildings and repair churches

	BCC	From	Subject
i.	14 Mar	CC Angela Macpherson	Meeting apologies
ii.	12 Mar	Martin Tett, Leader, Buckinghamshire County Council	Modernising Local Government in Buckinghamshire
iii.	9 Mar	Parish Liaison Officer	Slides from PC conference
iv.	9 Mar	Planning	Planning Application Consultation 18/00790/ALB
v.	7 Mar	Martin Tett, Leader, Buckinghamshire County Council	Recent Severe Weather
vi.	20 Feb	Area Manager (North) Community Engagement and Development Team Communities, Health and Adult Social Care	Buckingham Local Area Forum Update

	Association of Local Councils	From	Subject
i.	14 Mar	B & MK ALC	DCLG - Statement regarding Unitary Authority

	Other	From	Subject
i.	12 Mar	RTM	Safe Contractor Accreditation
ii.	8 Mar	HS2 Funds Team Groundwork UK	Update on HS2 CEF and BLEF programme
iii.	27 Feb	RTM	E&BCPC Works Programme 2018