

EAST CLAYDON PARISH COUNCIL

**Minutes of the Annual Meeting of the Parish Council
In East Claydon Village Hall
following the Annual Parish Meeting on Thursday 20 June 2019**

Those Present: Councillors Peter Wright (Chair), Colin Kitchen (CK), Martin Hughes (MH), Paul Lupton (PL)

Also present: Carole Jackman (Clerk)

Open Forum: No issues were raised

Action

1. Apologies:

Martin Paul (MP), Gary Baldwin (GB)

2. Declarations of Interest: None.

3. Minutes of the Annual Meeting of the Parish Council held on Thursday 20 May 2019

The minutes of the Annual Meeting of the Parish Council held on Thursday 20 May 2019 were approved by those present and signed by the Chairman as a true record.

4. Matters Arising: None.

5. Planning Applications

There were no new planning applications to consider.

It was noted that the following application had been withdrawn:

18/02431/APP: NEW FARM BARN ST MARYS ROAD EAST CLAYDON BUCKINGHAMSHIRE MK18 2NA [1]
CONVERSION OF EXISTING AGRICULTURAL BUILDINGS TO 4 X RESIDENTIAL DWELLINGS TO INCLUDE DEMOLITION OF BUILDING.

6. Playground

No updates were available.

7. Village Speed Watch

Chair had written to JAMES DAVIES | COMMUNITY & ENGAGEMENT INSPECTOR - AYLESBURY VALE LPA regarding the lack of follow up action by the police on receipt of the speedwatch data and had been disappointed with his response.

Action: Chair to follow up with the Police Commissioner.

Chair

8. Roads / Pathways

White Lines

An update on when the white lines would be repainted was not available.

Action: Clerk to follow up with the Local Area Technician (LAT). Clerk also to request a 'walk about' with the LAT to discuss future maintenance issues.

Clerk

9. Grass / Tree / Hedge cutting

A quotation of £85 to cutback the overgrowth at the Triangle was accepted.

Action: Clerk to inform contractor to go ahead after the bird nesting season.

Clerk

10. Bucks County Council (BCC) / Aylesbury Vale District Council (AVDC) Modernising Local Government in Buckinghamshire

There were no updates.

11. Finance and Accounts

11.1 **Finance Report:** Clerk presented the finance report (App 1) which was approved by Council.

11.2 Annual Governance and Accountability Return 2018/19

11.2.1 Section 1: Annual Governance Statements 2018/19

Councillors approved the Annual Governance Statements.

11.2.2 Section 2: Annual Accounting Statements 2018/19

Councillors approved the Annual Accounting Statements.

Action: Clerk to forward accounts to external auditor

Clerk

12. Village Hall redevelopment

12.1 Fire Safety Report

The Village Hall Committee is following up fire alarm quotations.

12.2 Insurance Review

Councillors and village hall committee were still investigating the possibility of amalgamating the Parish Council and Village Hall insurances to reduce costs.

Action: Cllr PL to contact the CIB legal clinic and Clerk to seek advice from the Society of Local Council Clerks

12.3 Roofing

Chair will meet the roofer to get a quote to complete the roofing.

12.4 Future Expenditure

Cllr PL reported that the village hall finances had 'just about' broke event following all the work carried out on the hall. It was noted that future expenditure will include:

- Work on the playground.
- New chairs / tables.
- Pathways.

13. HS2 / East West Rail / Expressway

13.1 HS2

Chair had attended a presentation at Calvert and it was noted that a future presentation will be held at Steeple Claydon.

13.2 East West Rail

No updates were available.

13.3 Expressway

The final route has not yet been confirmed but one possible route is worryingly close to East Claydon.

Action: Need to monitor and attend protest meetings.

14. Music in Quiet Places

No updates were available.

Action: Chair to ask if the Church would like the event to be held in the village hall because of the theft of the lead from the church roof.

15. Best Kept Village

It again was noted that the judging will take place sometime during June or July.

16. Mushroom Tree

No updates were available.

17. Councillor Vacancy

No one had applied for the Councillor Vacancy.

Action: Cllr GB to put a message on Facebook, and Councillors to keep , seeking an applicant.

All Councillors

18. General Correspondence

The general correspondence had been circulated to Councillors by email and is attached at App 2.

19. Any Other Business

There was no other business.

20. Date of Next Meeting

The next Parish Council Meeting will be held in the Village Hall at 8pm on Thursday 25 July 2019.

Meeting closed at 8.55 pm

APPENDIX 1

RECEIPTS AND PAYMENTS NOTED					
Date	Supplier	Ref.	Payment	Receipt	Comments
30/05/2019	Melanie R Rose	9	27.45		Internal audit
30/05/2019	SJ Adcock	10	1,950.00		Painting of snooker room and stairs
02/06/2019	Came & Company	11	885.41		Inv 5262051: PC insurance
02/06/2019	Stretton Services	12	45.00		Inv: 1146: Web site hosting
02/06/2019	Albany Carpets	13	1,716.66		Inv 33498: VH carpeting
18/06/2019	RTM	14	389.49		Inv 1717: devolved services grass cutting
18/06/2019	Clir C Kitchen	15	15.95		Wickes - mini trunking
18/06/2019	C Jackman	16	508.05		Clerk salary Apr-June 2019
18/06/2019	HMRC	17	127.00		Clark PAYE Apr-June 2019

APPENDIX 2

General Correspondence Received

AVDC	From	Subject
i. 18 June	Planning	18/02431/APP Status: Application Withdrawn
ii. 4 June	Planning	19/00396/ALB Status: Listed Building Consent
iii. 3 June	Electoral Services	Alterations to Electoral Register

BCC	From	Subject
i. 14 June	Local Area Forum	Buckingham LAF Update 14.06.19
ii. 13 June	TfB	Conference invitation
iii. 11 June	Local Area Forum Manager	Proposed Local Area Technician
iv. 1 June	Local Area Forum	Agenda 13 June
v. 28 May	Comms Mailbox	Delivering the new Buckinghamshire Council

Association of Local Councils	From	Subject
i. 19 June		NALC Chief Executive Bulleting
ii. 5 June		Parish Liaison meeting 19 June
iii. 5 June		BMKALC Courses
iv. 31 May		Training Schedule
v. 30 May		Introduction to Vice-Chair

Other	From	Subject
i. 7 & 19 June	JAMES DAVIES COMMUNITY & ENGAGEMENT INSPECTOR - AYLESBURY VALE LPA	Speeding East and Botolph Claydon
ii. 5 June	No Expressway Group	Launch of Expressway Stories
iii. 4 June	Came & Company	Confirmation of insurance renewal and documents
iv. 31 May	Came & Company	Advice re insurance (VH and PC)
v. 30 May	CIB	Dates for diary – advice sessions
vi. 24 May	RTM	Grounds maintenance report
vii. 21 May	Aylesbury Mayor's office	Requesting permission for Deputy Mayor to wear chain on 25 May at Scouts event in East Claydon